

UNIVERSITY OF OXFORD

GIFT AID DECLARATION

Charity name: UNIVERSITY OF OXFORD DEVELOPMENT TRUST FUND

University of Oxford Development Office, University Offices, Wellington Square, Oxford OX1 2JD
Tel: 01865 611530 • Fax: 01865 611531 • enquiries@devoff.ox.ac.uk • www.development.ox.ac.uk



Please write in
BLOCK CAPITALS

¹ Delete as appropriate

² You may declare that all future gifts will be made as Gift Aid donations. This will maximise the value of your gift. You may delete this line if you wish

PLEASE READ THE
ADJACENT NOTES

If you are unsure whether your donation qualifies for Gift Aid tax relief then we would be pleased to advise you. Please contact the Development Office at the address shown below

YOUR DETAILS

Name: _____

Address: _____

_____ Postcode: _____

I would like the University to treat the donation of:

£ which I made/will make ¹ on: _____

(and all donations I may make from the date of this declaration until I notify you otherwise²) as a Gift Aid donation.

NOTES

1. If your declaration covers donations that you may make in the future:

- Please notify the University if you change your name or address while the declaration remains effective.
- You may cancel the declaration by notifying this office. The declaration will then not apply to donations you make on or after the date of cancellation or such later date you specify.

2. You must pay an amount of income tax and/or Capital Gains Tax at least equal to the tax that the University reclaims on your donation in the tax year (currently 25p for every £1 you donate - see note 5). NB: If you are not a UK taxpayer, please notify us as soon as possible at the address shown below. This notification should be made within 30 days of receipt of this form.

3. If your circumstances change such that you no longer pay tax on your income and capital gains equal to the amount that the University reclaims, you may cancel your declaration (see note 1).

4. If you pay tax at the higher rate of 40%, you can claim further tax relief in your Self-Assessment tax return. This relief currently equates to 20% of the gross donation.

5. In addition to the 25p from the tax reclaimed the Government provides 3p transitional relief, following the fall in basic tax rate from 22% to 20%.

Please fill in this form and return it to the address at the top

Signature: _____ Date: _____

THANK YOU

